



AmeriHealth Caritas[™]
District of Columbia

To: AmeriHealth Caritas DC Providers
Date: June 14, 2022
Subject: Updating CAQH ProView Information

Dear Provider:

New legislation has placed a greater emphasis on provider directory accuracy as a shared responsibility of both healthcare plans and providers. AmeriHealth Caritas District of Columbia (DC) uses the Council for Affordable Quality Healthcare's (CAQH) ProView to collect provider directory information. Please make sure the practice location information in your CAQH ProView profile is up to date.

- If you are practicing at a new location, had a change to an existing location or are no longer practicing at a location, please log in to your ProView account and make those changes.
- If details about your practice have not changed since your last attestation, you must click the 'No Change' button for each practice location in your list.

These new regulations require **providers** to:

- Ensure timely submission of provider directory information.
- Update plans if there is a change to network status.

These new regulations require healthcare **plans** to:

- Establish a process to verify provider directory information every 90 days.
- Make updates within two days of receipt from the provider.
- Implement a process to remove unverified providers every 90 days.

AmeriHealth Caritas DC is also collecting provider responses from the "Special Experience, Skills and Training" section of CAQH ProView profiles to populate our provider directory and highlight those skills for our enrollees. Please make sure this section is up to date by following these instructions:

1. Sign in to CAQH ProView at <https://proview.caqh.org/>.
2. You will see the CAQH ProView homepage. Under Profile Data, select Specialties.
3. Under the Specialties category, select Special Experience, Skills and Training.
4. Please select one or more Special Experience, Skills and Training items that apply.

If you manage ProView profiles for multiple providers, visit the CAQH website to learn more about new practice manager functionality, which allows you to manage practice location data for all providers with one login.

If you have questions about this communication, please contact your Provider Account Executive or the Provider Services department at 202-408-2237.